## **Talent Acquisition specialist**

## About Techmagnate-

Techmagnate (<a href="https://www.techmagnate.com/">https://www.techmagnate.com/</a>) is a leading Digital Marketing Agency based in New Delhi, India and we are expanding! We are looking for Rol-driven digital marketing experts to #BeAMagnate.

Our core competencies are digital marketing & technology solutions. We help you to outline, evolve and employ proficient, best priced and top-notch Digital Marketing Services, including Search Engine Optimization, Pay Per Click, App & Mobile Marketing, Reputation Management, Social Media, Content Marketing and more related services to empower your business.

We have a strong, hustling and enthusiastic team of 250+ young digital marketing professionals who have delivered fantastic results for top-notch clients in industries like BFSI, B2B, Healthcare, IGaming, Education and Ecommerce.

Our 9 Core Values are more than just words, they're a way of life. We know that Company with a strong culture & a higher purpose perform better in the long run.

Do you relate to our values?

- Digital Excellence
- Trusted Partnerships
- We've got each other's back
- We see things end to end
- Think big, be bold
- Keep learning, keep unlearning
- Abundant positivity
- Open mind open door
- Customer Growth

## What You Do:

- Measuring key recruitment metrics, like source of hire and time-to-hire.
- Using metrics to create reports and identify areas of improvement Must-Have Skills.
- Developing and implementing ideas for improving the talent acquisition process and outcomes.
- Leading the end to end recruitment cycle which includes working closely with Senior Leadership, attracting and selecting appropriate talent, salary negotiations and on boarding.
- Building Relationships with Agencies and staffing firms & building partnerships and managing the procurement and measurement process.

- Design and implement overall recruiting strategy
- Responsible for Leadership positions.
- Prepare recruitment materials and post jobs to appropriate job board/newspapers/colleges etc
- Source and recruit candidates by using databases, social media etc
- Conduct interviews using various reliable recruiting and selection tools/methods to filter candidates within schedule
- Monitor and apply HR recruiting best practices
- Provide analytical and well documented recruiting reports to the rest of the team
- Act as a point of contact and build influential candidate relationships during the selection process
- Promote company's reputation as "best place to work"